



**Knights of
Columbus®**

Hello Brother Knights!

Agenda

- Opening Thoughts
- Accountability
- Council Officer Basic Training
- Training & Communications
- Break
- Member Engagement
- Faith in Action Programs
- Report Forms
- Council & District Awards
- Supreme Incentives
- Surfin Supreme
- Brainstorming/Open Discussion



Bob's Opening Thoughts



You are Knights of Columbus Leaders...

- Be Present and Inspire.
- Be a Resource.
- Be a Mentor.
- Drive Activity in your Parish.
- Make clear your Vision & Mission.
- Remember and share the “Why.”
- Ground Rules for today.
 - Ask Questions as we go.
 - Get this Information back to your Councils.



Accountability:



Accountability: The Star Tracker

A	B	C	E	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	
7/3/2023												Star Council Requirements													
Mission High Desert												Required For Each Council	#365	#1728	#SP7	Grand Knight (501)	Program Director (511)	Community Director (514)	Family Director (519)	Final Council Compliance	#185	#1295-2	#944		
2455	A	E	92	Troy A Asher	Lancaster	357	15	7	0	7	46.7%	2	X	X		Yes	Yes	Need	Need	Not Compliant	X		1		
4229	A	E	92	Troy A Asher	Palmdale	99	6	6	0	6	100.0%	0	X	X		Yes	Yes	Yes	Yes	Compliant	X	X	1		
10667	A	E	92	Troy A Asher	Quartz Hill	216	13	13	0	13	100.0%	2	X	X	Y	Yes	Yes	Yes	Yes	Compliant	X	X	1		
12055	A	E	92	Troy A Asher	Rosamond	45	5	5	0	5	100.0%	2	X	X	Y	Yes	Yes	Yes	Yes	Compliant	X	X	1		
6016	A	E	93	Alonzo C Wolf	Newhall	143	8	3	0	3	snip	0	X	X		Yes	Yes	Yes	Yes	Compliant	X	X	1		
9740	A	E	93	Alonzo C Wolf	Canyon Country	180	10	4	0	4	40.0%	1	X	X	Y	Yes	Yes	Yes	Yes	Compliant	X	X	1		
12489	A	E	93	Alonzo C Wolf	Saugus	242	14	15	0	15	107.1%	2	X	X	Y	Yes	Yes	Yes	Yes	Compliant	X	X	1		
2670	S	E	94	Steve V Ramirez	N Hollywood	91	5	0	0	0	0.0%	0				No Record	No Record	No Record	No Record	Not Compliant			1		
3016	A	E	94	Steve V Ramirez	San Fernando	124	7	2	0	2	28.6%	0	X			Yes	Yes	Yes	No Record	Not Compliant	X		1		
16701	A	S	94	Steve V Ramirez	San Fernando	25	5	0	0	0	0.0%	0	X			Yes	No Record	No Record	No Record	Not Compliant	X	X	1		
17242	A	S	94	Steve V Ramirez	San Fernando	19	5	3	0	3	60.0%	0				Yes	No Record	No Record	No Record	Not Compliant	X		1		
17332	S	S	94	Steve V Ramirez	Pacima	28	5	0	0	0	0.0%	0		X		No Record	No Record	No Record	No Record	Not Compliant			1		
2435	S	S	95	Jacob S Billeter	North Hollywood	43	5	0	0	0	0.0%	0		X		No Record	No Record	No Record	No Record	Not Compliant			1		
Active Councils						Chap-11	Total Quarter	Intake	Luxx	Net	Membership	Total	Form 365	Form 1728	Form SP7	GK	PD	CD	FD	Compliant Councils	Form 185	Form 1295-2	Form 944		
13						1612	103	58	0	58	56.31%	9	9	9	4	10	8	7	6	6	10	7	13		
Star Council Requirements																									
No report received this FY																									
N Denied																									
B Not received																									
Suspended council																									
Star Council requirements																									
X Form fulfilled																									
Y Approved																									
Need Role is not compliant for Safe Environment																									
No Record Role is not filled or not on record for Safe Environment																									
YES Role is compliant for Safe Environment																									
Compliant Council is Safe Environment compliant - Final																									
Not Compliant Council is not Safe Environment compliant																									
Pending Council is pending Safe Environment compliance																									



Accountability: Safe Environment Compliance

- Form 185 & Form 365 Submitted
- Safe Environment Information Forwarded to Directors via email
- 30 days to take training
- GK/Director takes 3 SE Modules.
- CD & FD need background check.
- Compliance is Confirmed



KNIGHTS OF COLUMBUS		REPORT OF OFFICERS CHOSEN FOR THE TERM	
		JULY 1, 20__ TO JUNE 30, 20__	
Council # _____		DATE OF ELECTION _____	
THIS REPORT CAN BE COMPLETED USING MEMBER MANAGEMENT. OTHERWISE PLEASE PRINT — INDICATE MEMBERSHIP NUMBERS			
Due By: JUNE 30			
COUNCIL ADDRESS (Meeting Location)			
STREET		ADDITIONAL ADDRESS	
CITY		ST/PROV.	ZIP/POSTAL CODE
GRAND KNIGHT	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
NEWLY ELECTED <input type="checkbox"/> RE-ELECTED <input type="checkbox"/>		TELEPHONE AREA CODE	PHONE NO. EMAIL
CHAPLAIN	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
DEPUTY GRAND KNIGHT	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
CHANCELLOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
RECORDER	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
TREASURER	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
LECTURER	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
ADVOCATE	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
WARDEN	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
STREET		CITY	STATE/PROVINCE ZIP/POSTAL CODE
<input type="checkbox"/> ADDRESS CHANGE			
INSIDE GUARD	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
OUTSIDE GUARD	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
TRUSTEE FOR ONE YEAR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
TRUSTEE FOR TWO YEARS	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
TRUSTEE FOR THREE YEARS	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL EMAIL
COUNCIL MEETS _____ SIGNED P.S.			
• THIS INFORMATION IS ESSENTIAL FOR TRANSACTION OF OFFICIAL BUSINESS AND DIRECT MAIL COMMUNICATIONS WITH OFFICERS.			
• APPOINTMENT OF FINANCIAL SECRETARY (SECTION 128, LAWS AND RULES).			
THE FINANCIAL SECRETARY SHALL BE APPOINTED BY THE SUPREME KNIGHT. HE SHALL HOLD OFFICE AT THE WILL OF THE SUPREME KNIGHT.			
SEND ORIGINAL TO: Membership Records (email: AddressChange@kofc.org)			
SEND COPIES TO: State Deputy, District Deputy, Council File			
185 4/18			

Service Program Personnel Report			
July 1, 20__ through June 30, 20__			
Council # _____		Jurisdiction: _____	
		Due By: July 1	
The Service Program Personnel Report (#365) must be received by the Supreme Council by July 1 for the council to be eligible to earn the Star Council Award. Please complete and submit the report with the council's appointed personnel.			
• Strongly consider submitting this report through Member Management for expedited processing. This is the preferred method.			
• If filling out this report on paper, be sure to include the accurate membership number for each role.			
• Required roles to be appointed have been designated — Program Director, Family Director, Community Director, Membership Director, Retention Chairman.			
• Changes during the fraternal year should be made using Member Management to update the roles accordingly. If your council uses the paper form, only complete and submit that information which has changed.			
PROGRAM DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
FAITH DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
FAMILY DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
COMMUNITY DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
LIFE DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
MEMBERSHIP DIRECTOR	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
RECRUITMENT COMMITTEE	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
RECRUITMENT COMMITTEE	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
RECRUITMENT COMMITTEE	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
INTENTION CHAIRMAN	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
INSURANCE PROMOTION	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
VOCATIONS CHAIRMAN	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
HEALTH SERVICES	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
PUBLIC RELATIONS	MEMBERSHIP NO.	LAST NAME	FIRST NAME INITIAL
REQUIRED			
SEND ORIGINAL TO: Department of Fraternal Mission (email: fraternalmission@kofc.org)			
SEND COPIES TO: State Deputy, District Deputy, Council File			
Grand Knight _____ Date _____			
185 4/21			

Accountability: Safe Environment Compliance

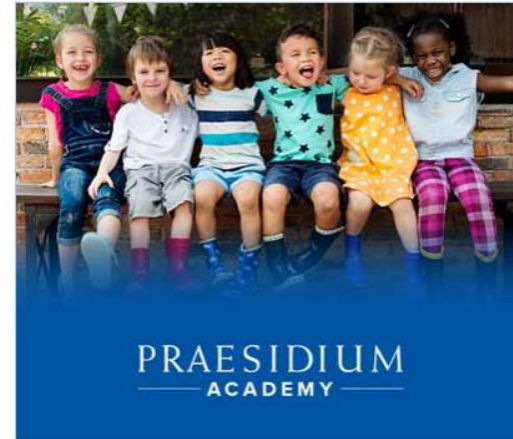
- Grand Knights
- Program Directors
- Community Directors (BC)
- Family Directors (BC)
- Is a Star Council Requirement



KEY LEADERS

State Deputies, State Advocates, State Program Directors, State Youth Directors, State Community Directors, State Family Directors, State Squire Chairman, Grand Knights, Program Directors, Community Directors, Family Directors, Faithful Navigators, Chief Counselors, Counsellors.

TRAINING FOR LEADERS - GET STARTED



MEMBER SELF-REGISTRATION

All members are encouraged to complete this training.

UNITED STATES TRAINING

CANADA TRAINING

U.S. TERRITORIES/ INTERNATIONAL TRAINING



NON-MEMBER SELF-REGISTRATION

We encourage everyone interested in understanding Knights of Columbus safe environment policies and procedures to complete our training.

TRAINING FOR NON-MEMBERS - GET STARTED





**Knights of
Columbus®**

Council Officer Basic Training

July 24, 2023



The Order's Basic Structure

- **Supreme Knight-Patrick Kelly**
 - Supreme Officers
 - Board of Directors
 - Supreme Office & Field Staff (TGD & RGD)
- **State Deputy**
 - District Deputies
 - State Officers & Directors & Chairman
- **Grand Knight**
 - Council Officers
 - Council Directors & Chairmen



Elected Council Officers

Grand Knight

Deputy Grand Knight

Chancellor

Advocate

Recorder

Treasurer

Warden

Inside Guard

Outside Guard

Trustee 1

Trustee 2

Trustee 3



The Grand Knight

- Top officer in the Council and is responsible for the overall growth and welfare of the Council.
- Defines the Mission and Vision of the Council.
- Responsible for the Council ceremonials.
- Must take Safe Environment Training.
- De facto Chairman of all Committees



To develop a culture within the Council and Parish of sustainable growth and servant leadership development.



The Deputy Grand Knight

- Assist the Grand Knight in his duties and is a Training position for Council Grand Knight.
- DGK will typically be the Program Director and Retention Chair.



The Chancellor

- Encourages members to take an active role.
- Council Liaison with the Parish Priest and Seminarian (RSVP Program).
- Chairman of the Welcoming Committee, Admissions Committee and Sick and Distressed.



The Advocate

- Legal representative of the Council.
- Familiar with Supreme, State and Council by-laws, and “Roberts Rules of Order”.
- Instruct and monitor S.E. Compliance.
- Maintains decorum at all meetings.
- Timekeeper during all meetings.



The Recorder

- Responsible for an accurate record of the Council's activities.
- Handles Council communication as directed by the Grand Knight.



The Treasurer

- Maintains record of Council bank account(s).
- Responsible for depositing all Council funds in the Council's approved bank.
- Pays all Council approved bills and expenses, as instructed by a voucher from the FS.
- Treasurer and the FS are each bonded for \$5,000. Additional bonding can be purchased for \$7 per thousand, up to \$125,000 max.



The Warden

- Ensures all attendees at a business meeting who intend to vote are in possession of a current membership card or are vouched for.
- Keeps secure all Council property, especially degree items.
- Prepares room for all meetings and supervises the guards.



The Inside and Outside Guards

- Guards stationed at entrance to the meeting room and act as the Welcoming Committee.
- Verify the validity of membership cards for business meetings or a degree ceremony.



The Board of Trustees

- Responsible for the financial health and condition of the Council.
- Audit the records of the Financial Secretary, Treasurer, and all Council funds.
- Monitors and reviews all Council expenditures.
- Serve on Retention Committee.
- Could select and Award Council Family of the Month, the Year, and report to Supreme.



Grand Knight Appointed Council Officers

Grand Knight

Chaplain

Membership Director

Financial Secretary

Program Director

Lecturer

Committee Chairmen



The Chaplain

- Must be a Priest.
- Serves as the spiritual leader for the Council and provides spiritual comfort in difficult times.
- Asked to guide the Council in Membership and Program matters.



The Financial Secretary

- Appointed for a 3-year term. Reports to the Grand Knight and Council.
- Keeps record of all the members and reports all membership transactions to Supreme.
- Does not have duties on the Retention Committee.
- Prepares and send all bills, vouchers, notices of dues, etc. Should do all Council supply ordering.
- Access to “Supplies Online” ...as does the GK.



The Lecturer

- Provides inspirational messaging and/or entertainment for the members at the Council meetings.
- Reports on the Good of the Order.



Membership & Programs



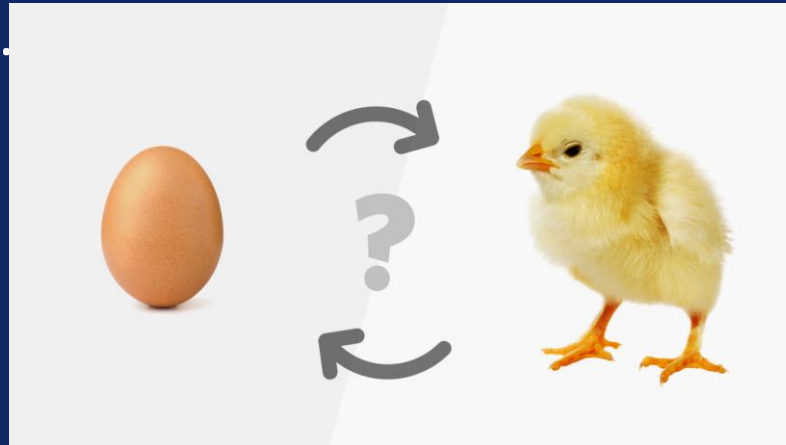
The Membership Team

- Responsible for membership growth, retention and benefits promotion.
- Plans and oversees all Council membership recruitment and retention activities.
 - Coordinates Delta Church Drive Weekends.
 - Hosts Open Houses and Information Nights.
 - **Provides Membership presence at events.**



The Program Team

- Ensure a **sustainable** balance of programs and events that are of interest to all members.
- Interesting and effective programming will create pride in the Council, attract more men and their families, and will help retain members.
- Chicken or the Egg....



Council Officer Basic Training

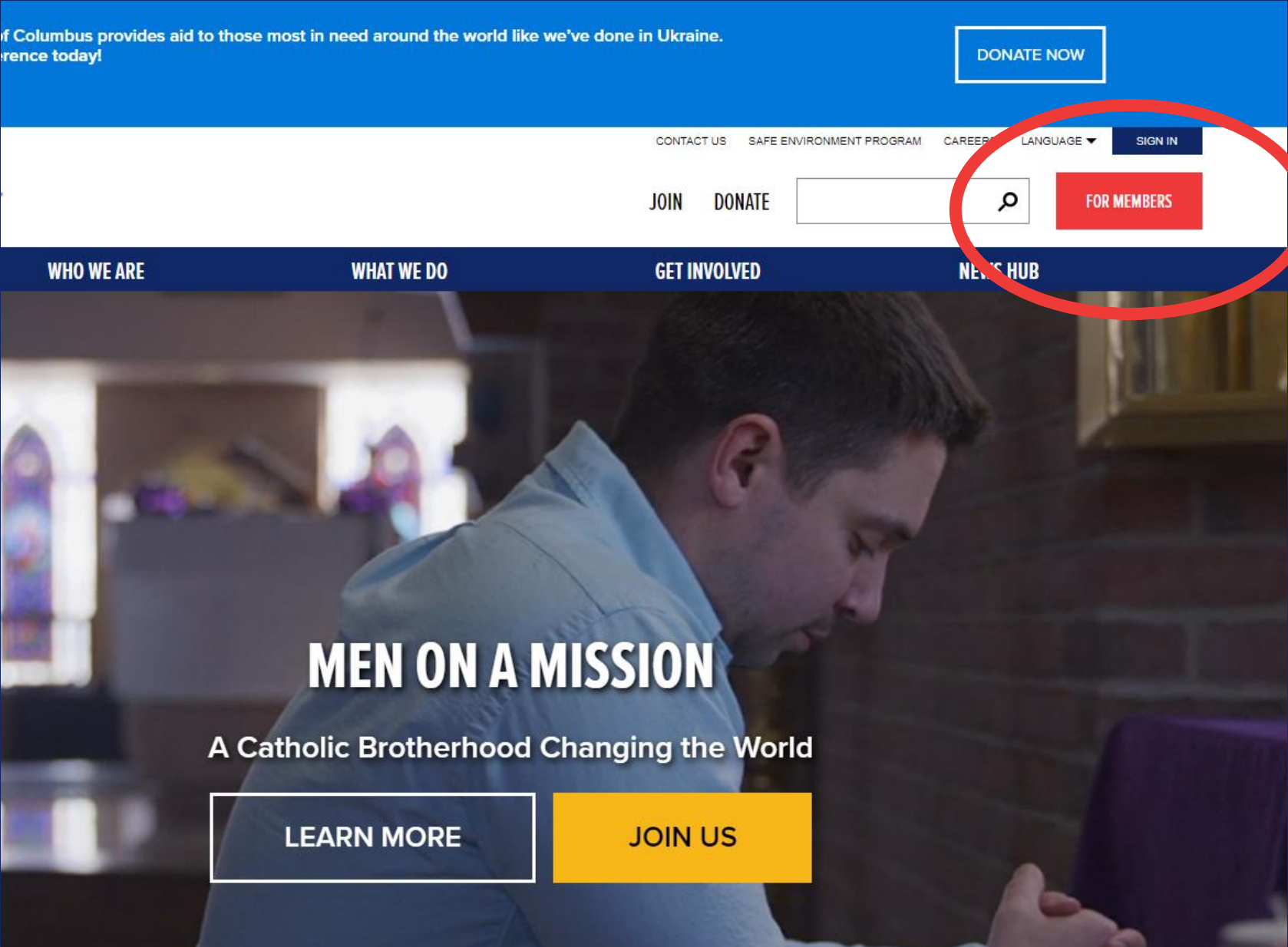


Training & Communication



Open Supreme Website

Pick on the red box
“FOR MEMBERS”.



Lots to pick from!



More than 1,800 brother Knights and their families in Ukraine and your brothers need you. From organizing prayer events to providing financial aid, there are many ways you and your council can make a difference. Learn more about the ways and best practices to making our council resource page.

FORMS

SUPPLIES/MERCHANDISE

FRATERNAL OPERATIONS

TRAINING & WEBINARS

PROGRAMS

INVITING MEN TO JOIN

ENGAGE YOUR MEMBERS

CEREMONIALS



Pick

“TRAININGS & WEBINARS”



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CEREMONIALS



Lots of training options

WHO WE AREWHAT WE DOGET INVOLVEDNEWS HUB


FRATERNAL TRAINING



FRATERNAL TRAINING WEBINARS

Join the staff of the Fraternal Mission Department as we discuss relevant topics for effective council operation, membership recruitment and conducting charitable outreach programs that engage council members.


[WATCH & LEARN MORE](#)



FRATERNAL TRAINERS

Fraternal Trainers provide officer training at state, district and council level, both online and in person. View the upcoming training calendar to register for available sessions or reach out to request additional training opportunities for your jurisdiction.


[VIEW TRAINING RESOURCES](#)



FRATERNAL 'HOW TO' VIDEOS

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[LEARN MORE](#)



FAITH IN ACTION RESOURCES

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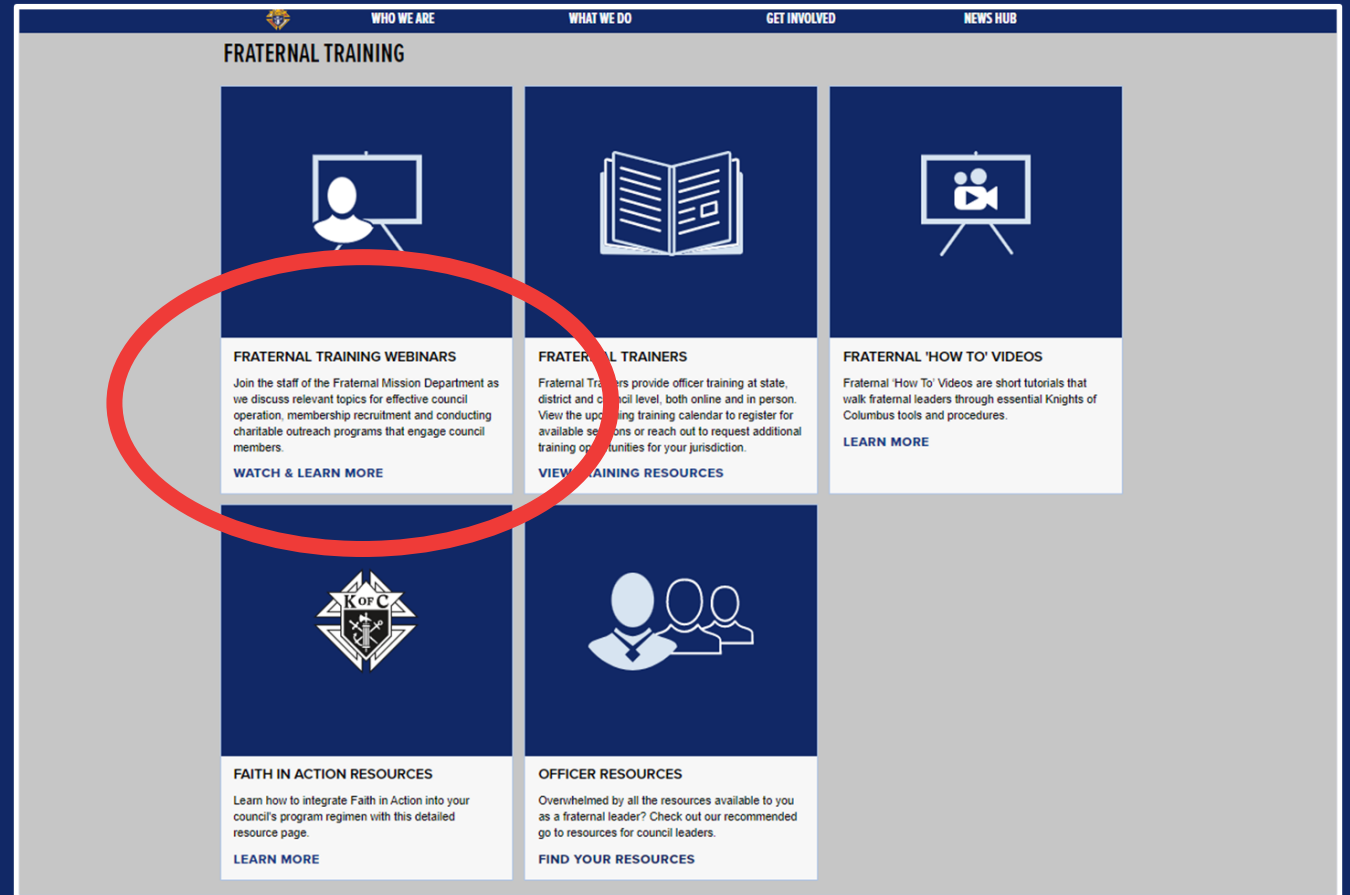
OFFICER RESOURCES

Overwhelmed by all the resources available to you as a fraternal leader? Check out our recommended go to resources for council leaders.


[FIND YOUR RESOURCES](#)

Webinars


- Announced in FLAs
- Encourage all to watch
- Available on demand
- Surveys
- Topics Coming Soon:
 - Planning for the Next Fraternal Year
 - Cor Initiative
 - Catholic Information Service
 - Program Planning & Budgeting



Live Training

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For live trainings

Pick a subject, date and time.



WHO WE ARE

WHAT WE DO

GET INVOLVED

All trainings are shown in Eastern Time Zone.

Click on the Topic Link to Register.

Date/Time	Topic/Registration Link	Trainer
June 1, 2023, 9:00 PM	Programming Planning	Ken White
June 3, 2023, 10:00 AM	District Deputy 101	Jon Olson
June 5, 2023, 8:00 PM	District Deputy 101	Jon Olson
June 6, 2023, 10:00 PM	Council Budget	Shawn Veters
June 12, 2023, 7:00 PM	District Deputy 101	Jon Olson
June 13, 2023, 7:00 PM	Financial Officer Training	Wayne Fink
June 19, 2023, 10:00 PM	Council Meetings	Shawn Veters
June 26, 2023, 9:00 PM	Grand Knight Training	Ken White
June 28, 2023, 8:00 PM	District Deputy 101	Jon Olson
June 29, 2023, 7:00 PM	Member Management/Member Billing Basics	Wayne Fink
July 8, 2023, 12:00 PM	Grand Knight Training	Ken White
July 11, 2023, 9:00 PM	Grand Knight Training	Ken White
July 12, 2023, 10:00 PM	Council Budget	Shawn Veters
July 13, 2023, 9:00 PM	Program Planning	Ken White
July 18, 2023, 8:00 PM	Financial Officer Training	Wayne Fink

Upcoming Live/On Demand Training

English

July 8, 2023, 12:00 PM	Grand Knight Training	Ken White
July 11, 2023, 9:00 PM	Grand Knight Training	Ken White
July 12, 2023, 10:00 PM	Council Budget	Shawn Veters
July 13, 2023, 9:00 PM	Program Planning	Ken White
July 18, 2023, 8:00 PM	Financial Officer Training	Wayne Fink
July 24, 2023, 10:00 PM	Council Meetings	Shawn Veters
July 25, 2023, 8:00 PM	Member Management/Member Billing Basics	Wayne Fink

French

5 juillet 2023, 19 h 30	Formation des Grands Chevaliers	Francis McKen
6 juillet 2023, 19 h 30	Formation DD 101	Francis McKen
12 juillet 2023, 19 h	Budget de Conseil	Pierre Pelchat
13 juillet 2023, 19 h 30	Formation des Officiers chargés des finances	Francis McKen
18 juillet 2023, 19 h	Planification des programmes	Pierre Pelchat
19 juillet 2023, 19 h 30	Gestion et facturation des membres – formation de base	Francis McKen
20 juillet 2023, 19 h	Assemblées de Conseil	Pierre Pelchat

SPANISH COMING SOON



“How To” Videos

- Available on demand
- Constantly changing menu
- Suggestions are welcome



The screenshot shows a website header with navigation links: WHO WE ARE, WHAT WE DO, GET INVOLVED, and NEWS HUB. Below the header is a section titled "FRATERNAL TRAINING" which contains six tiles. The tile for "FRATERNAL 'HOW TO' VIDEOS" is circled in red. Each tile includes an icon, a title, a brief description, and a "LEARN MORE" link.

WHO WE ARE	WHAT WE DO	GET INVOLVED	NEWS HUB
FRATERNAL TRAINING			
FRATERNAL TRAINING WEBINARS Join the staff of the Fraternal Mission Department as we discuss relevant topics for effective council operation, membership recruitment and conducting charitable outreach programs that engage council members. WATCH & LEARN MORE	FRATERNAL TRAINERS Fraternal Trainers provide officer training at state, district and council level, both online and in person. View the upcoming training calendar to register for available sessions or reach out to request additional training opportunities for your jurisdiction. VIEW TRAINING RESOURCES	FRATERNAL 'HOW TO' VIDEOS Fraternal 'How To' Videos are short tutorials that walk fraternal leaders through essential Knights of Columbus tools and procedures. LEARN MORE	
FAITH IN ACTION RESOURCES Learn how to integrate Faith in Action into your council's program regimen with this detailed resource page. LEARN MORE	OFFICER RESOURCES Overwhelmed by all the resources available to you as a fraternal leader? Check out our recommended go to resources for council leaders. FIND YOUR RESOURCES		

“How To” Videos Currently Available

- **Communications**
 - Navigating the “For Members” Section
 - Fraternal Leader Advisory
 - How to Communicate With Your Pastor
- **Council Operations**
- **District Deputies**
 - District Deputy Annual Report (Form 944)
- **Forms**
 - Evaluation of Financial Secretary (Form 1938)
 - Nomination for Appointment as FS (Form 103)
 - Application for Appointment as FS (Form 101)
 - Semiannual Council Audit (Form 1295)
 - Fraternal Programs Report Form (Form 10784)
 - Annual Survey of Fraternal Activity (Form 1728)
 - Forms 185, 186, & 365
- **Meetings**
 - Officers’ Planning Meeting
 - Council Meeting
- **Member Management/Member Billing**
 - Data Extract Tool
 - Email Tool
 - Setting up new members during the billing period
 - Completing the Account Adjustment for transfer form
 - Entering receipts
 - Entering a check number on vouchers
 - First Time Users - Setting up member billing
 - Generating a dues assessment
- **Membership**
 - Online Join
 - How to Run a Successful Open House
- **Officers Online**
 - Prospect tab
 - Candidate Tab
- **Programs**
 - Blessed Michael McGivney Resource Page
 - How to Run a Successful Program




Resources


Council Leadership Mailing 2023

- 2 Fraternal Planners
- 1 Leadership Resources
- 1 Star Council Poster
- 2 Faith in Action Books
- 1 Guidelines to Council Meetings
- 1 Eucharistic Procession Letter
- 1 Eucharistic Procession Guidebook



[WHO WE ARE](#)[WHAT WE DO](#)[GET INVOLVED](#)[NEWS HUB](#)


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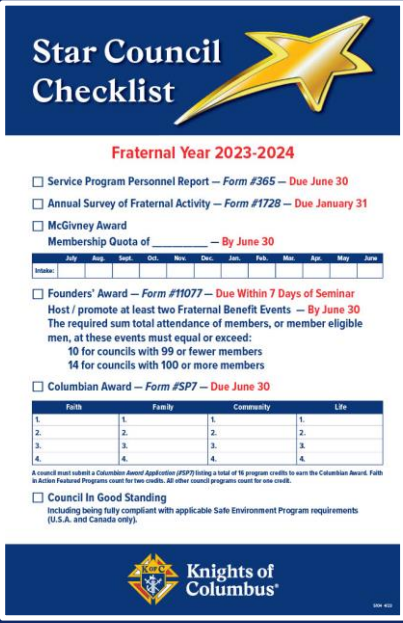
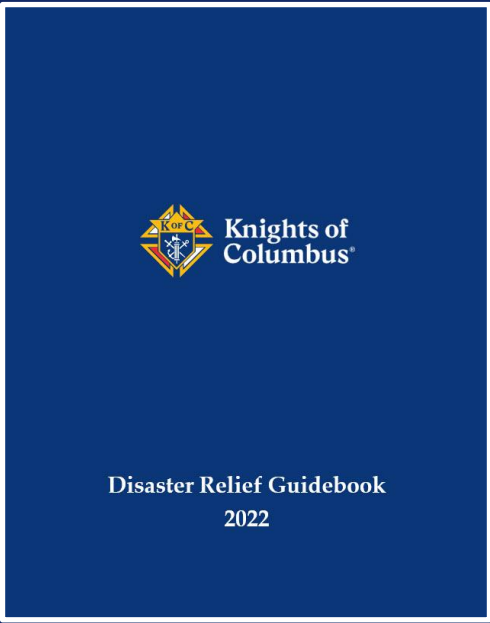
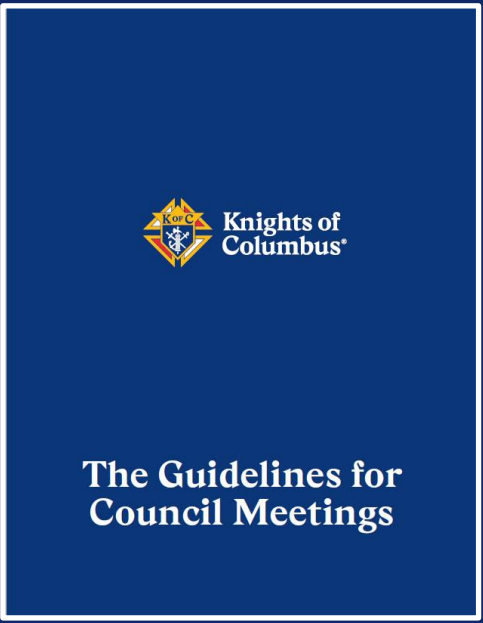
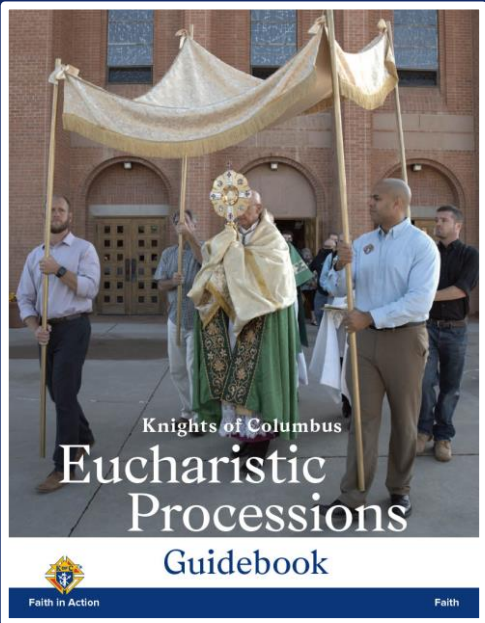
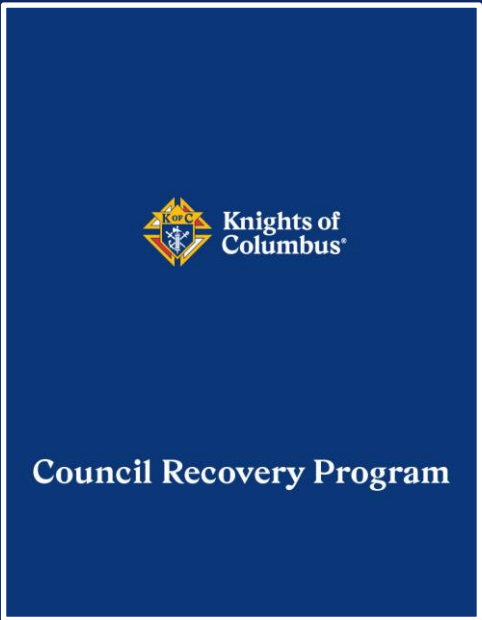
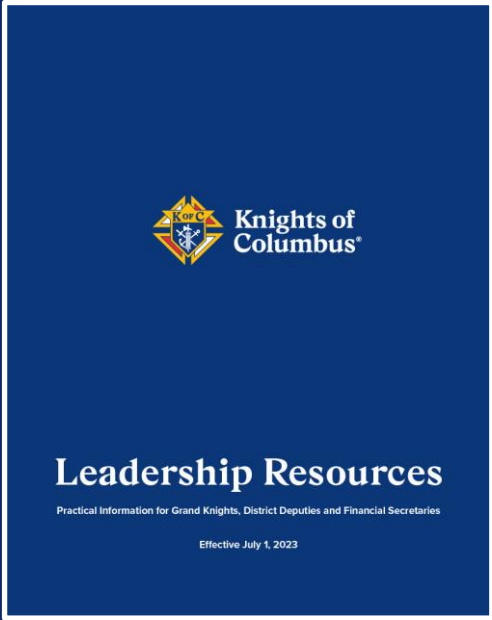
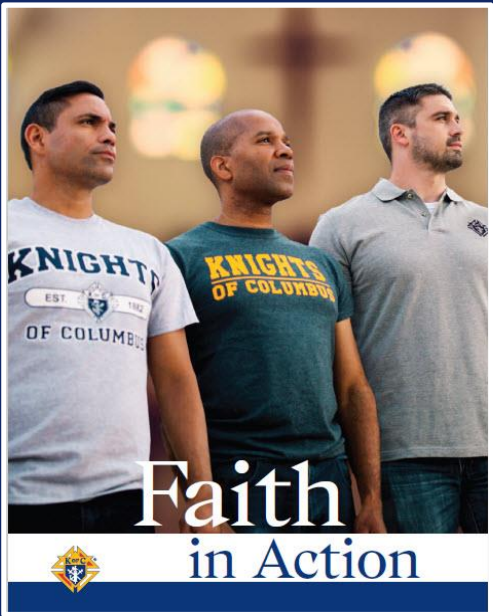


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Resources



Communications


- **Fraternal Leader Advisory**
- **Monthly Newsletters**
 - **Programs, SCCC, College Councils**
- **Memos and announcements to State, District, and Council Officers**



Fraternal Leader Advisory

- 1st & 3rd Thursday of Month
 - English, French, and Spanish
- Sent to:
 - All State Officers and Directors
 - All DDs
 - All Council Officers and Directors
- Anyone can subscribe online
FOR MEMBERS at kofc.org







Fraternal Leader Advisory

Breaking News | Reminders | Resources | Recommendations

VOLUME 29 | June 3, 2021 | KofC.org/Formembers

 Forward This Email  Share This Email

Thank You!

What an unprecedented year this has been. As we near the end of the fraternal year it is important to take stock of what has been accomplished, giving all glory to God, and expressing profound gratitude. Thank you for the many hours of work you have put into promoting the vision of Blessed Michael McGivney through all your council activity, including the countless virtual and in-person meetings, exemplifications, and programs. Lives have been changed for the better through the work and prayer you have done. May God bless each of you and our councils as we conclude this fraternal year and prepare for the next one!

Important Links

Membership Benefits	Celebrate McGivney	Forms	Supplies	Fraternal Operations
Training & Webinars	Programs	Inviting Men to Join	Engage Your Members	Ceremonials

Fraternal Operations

Is your council on track to receive Star Council?
As of this morning, 366 councils qualify for Star Council! Will your

FLA has important announcements, news and best practices

Council Officer Overview – Officers Online

- Access begins July 1
- Review council status
- Consult Officer's Desk Reference
- Council level access:
 - *Grand Knight*
 - *Financial Secretary*
 - *Advocate*
 - *Deputy Grand Knight*
 - *Treasurer*
 - *Membership Director*
- ◆ *District Deputies too!*



The screenshot shows the 'Officers Online' web application. At the top, there's a header with the 'KNIGHTS OF COLUMBUS' logo, the title 'OFFICERS ONLINE', and links for 'CHANGE PASSWORD', 'LOGOUT', 'LANGUAGE: ENGLISH', and 'FAQ'. Below the header is a navigation bar with a home icon and 'UPDATE YOUR PROFILE'. The main content area is titled 'Officers Online' and shows a user greeting 'Hi Kenneth White' with a last login time of '5/3/2022 at 12:26 pm' and a 'Supreme Trainer' role button. A section for 'Urgent Messages' contains two announcements: one about council program and supply purchases, and another about mandatory email addresses for safe environment roles. Below this is a breadcrumb trail: 'Arizona' > '#9' > '#13836 (Tempe)' > 'Assembly'. The 'Supporting Applications' section features eight icons for different functions: Officers Desk Reference, Office Of Youth Protection, Home Corporations, Member Management, Member Billing, Knights Gear, Supplies Online, and Canadian Supplies Online. At the bottom, there are tabs for 'Membership', 'Reports', 'Forms', and 'Publications'. The 'Membership' tab is active, showing two tables: 'Awards Progress' and 'Council Membership'.

	Quota	Month to Date			Year to Date			Net	%
		Gain	Loss	Net	Gain	Loss	Net		
MBR	5	0	0	0	2	0	2	40	

Total Membership 5/16/2022	YTD Change in Membership
73	-19

5-Minute Break



Ceremonials & Drives



NEW Exemplification Videos



FRENCH



SPANISH





Knights of Columbus®

CHURCH DRIVES

Next Webinar:

Monday, September 25, 2023
8:00pm Central Time



Member Engagement





Online membership Review

What happens when someone joins online?

kofc.org/Join



Online Membership

kofc.org/Join





Let's go join!

kofc.org/Join



Membership Confirmation

- Men are initially emailed 3 times to confirm membership
 - Instantly, 24 hours, 48 hours
 - Simply click button: “CONFIRM MEMBERSHIP”
- Unconfirmed men remain prospects and are emailed weekly
- Signing up again with same email address will not work



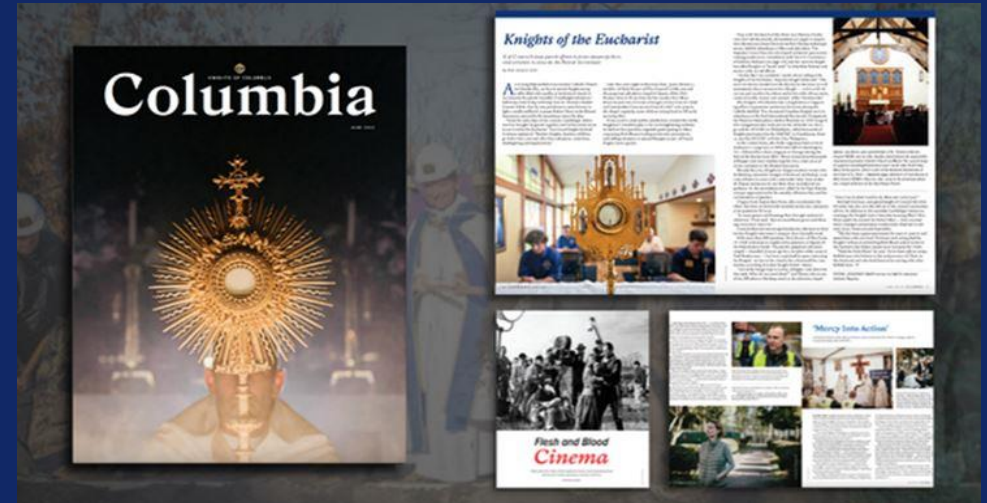
kofc.org/Join



Online Membership

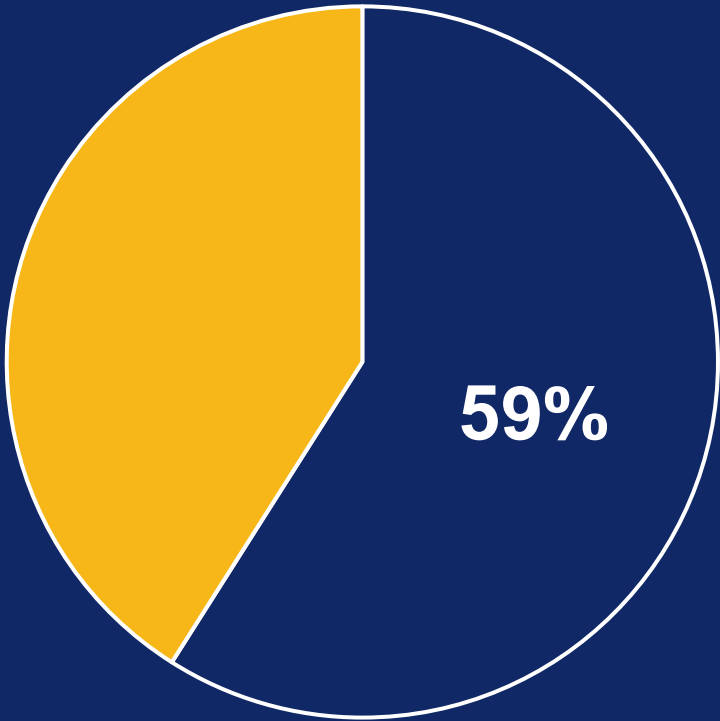
New Online Member receives:

- Membership Card
- Most recent edition of *Columbia Magazine*
- Online Membership Brochure
- Blessed Michael McGivney Prayer Card
- Welcome letter from the Supreme Knight



Local Council Transfer Rate

FY '22-23



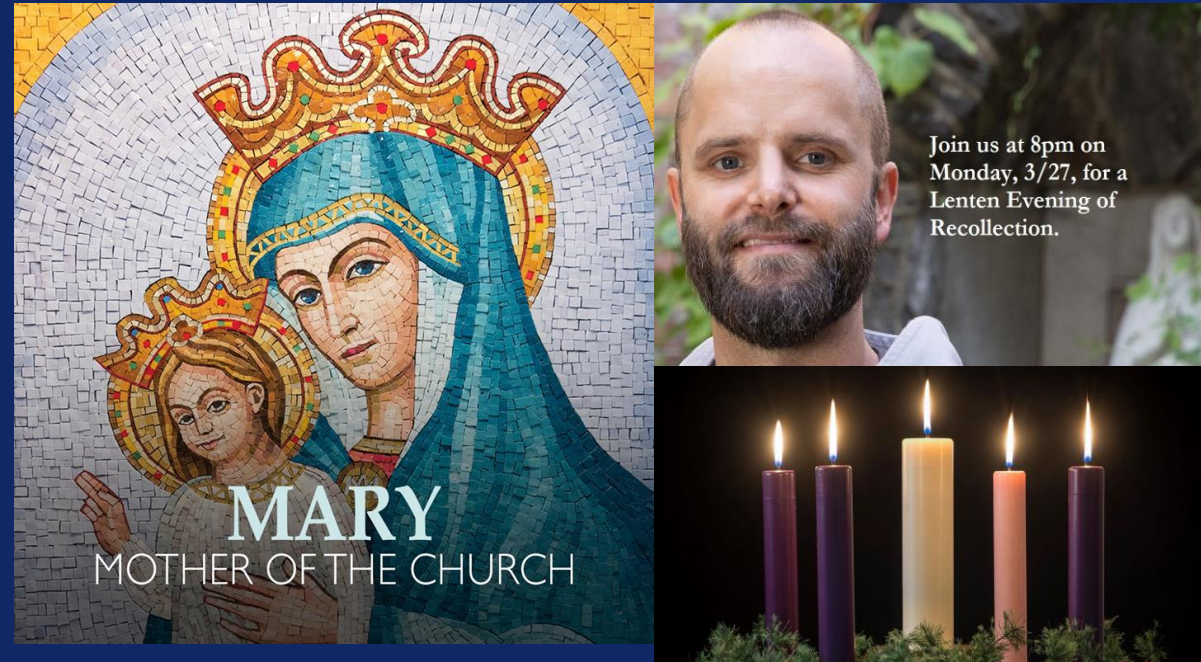
Affiliate Membership

- Participating councils now use Temporary billing procedures
- States invite Affiliate Members to regional events
- Next open round to convert to AM is: *Do it now if needed.*



Online and Affiliate Member Communications

- Onboarding Emails
- Knightline
- Monthly Novena Emails
- Seasonal Formation Programs
 - Advent
 - Lent
 - Online Cor Meeting Pilot
- Donation Opportunities
- State Event Invitations
- Annual Survey



National Eucharistic Revival (USCCB)

- Phase 1: Clergy invited to take the lead (2022-23)

- Phase 2: Parishes foster devotion (2023-24)
 - Knights assist with processions & adoration
 - Resources available - kofc.org/eucharist
 - National Pilgrimage starts May-17, 2024
 - National Eucharistic Congress July 17-21, 2024, in Indianapolis

- Phase 3: Year of Going Out on Mission (2024-25)



Faith In Action Program Model



Recognizing the changing needs of men

- All programs are “Quality” assured
- Four program categories
 - Faith
 - Family
 - Community
 - Life



What characterizes quality programs?

- Program is Active
- Program is Intentional
- Program is obviously Catholic



Putting faith into action

- Program specific resources
- Continue current programs
- The Columbian Award



Program Categories

The programs highlighted here are meant to inspire your council to put their faith into action. The goal is for the council to conduct programs that draw men closer to their faith, families, and communities. A well-rounded council will have activities in each of the following categories: Faith, Family, Community and Life. Your council may choose to conduct one or more of the programs in this manual, or it may develop programs unique to the parish or community.

This manual highlights 32 recommended programs. Your council is encouraged to implement any program(s) that will make a difference in your parish and community. Obtaining a minimum of 16 program credits, including at least 4 program credits in each category, qualifies the council to earn the Columbian Award.



Supreme-Recommended Program Category Matrix

FAITH	COMMUNITY
RSVP	Coats for Kids
Into the Breach	Global Wheelchair Mission
Spiritual Reflection	Habitat for Humanity
Holy Hour	Disaster Preparedness
Pilgrim Icon Program	Free Throw Championship
Building the Domestic Church Kiosk	Catholic Citizenship Essay Contest
Rosary Program	Soccer/Hockey Challenge
Sacramental Gifts	Helping Hands
FAMILY	LIFE
Food for Families	March for Life
Family of the Month/Year	Special Olympics
Family Fully Alive	Ultrasound Initiative
Family Prayer Night	Pregnancy Center Support / ASAP (Aid and Support After Pregnancy)
Keep Christ in Christmas	Christian Refugee Relief
Family Week	Silver Rose
Consecration to the Holy Family	Mass for People with Special Needs
Good Friday Family Promotion	Novena for Life

Cor

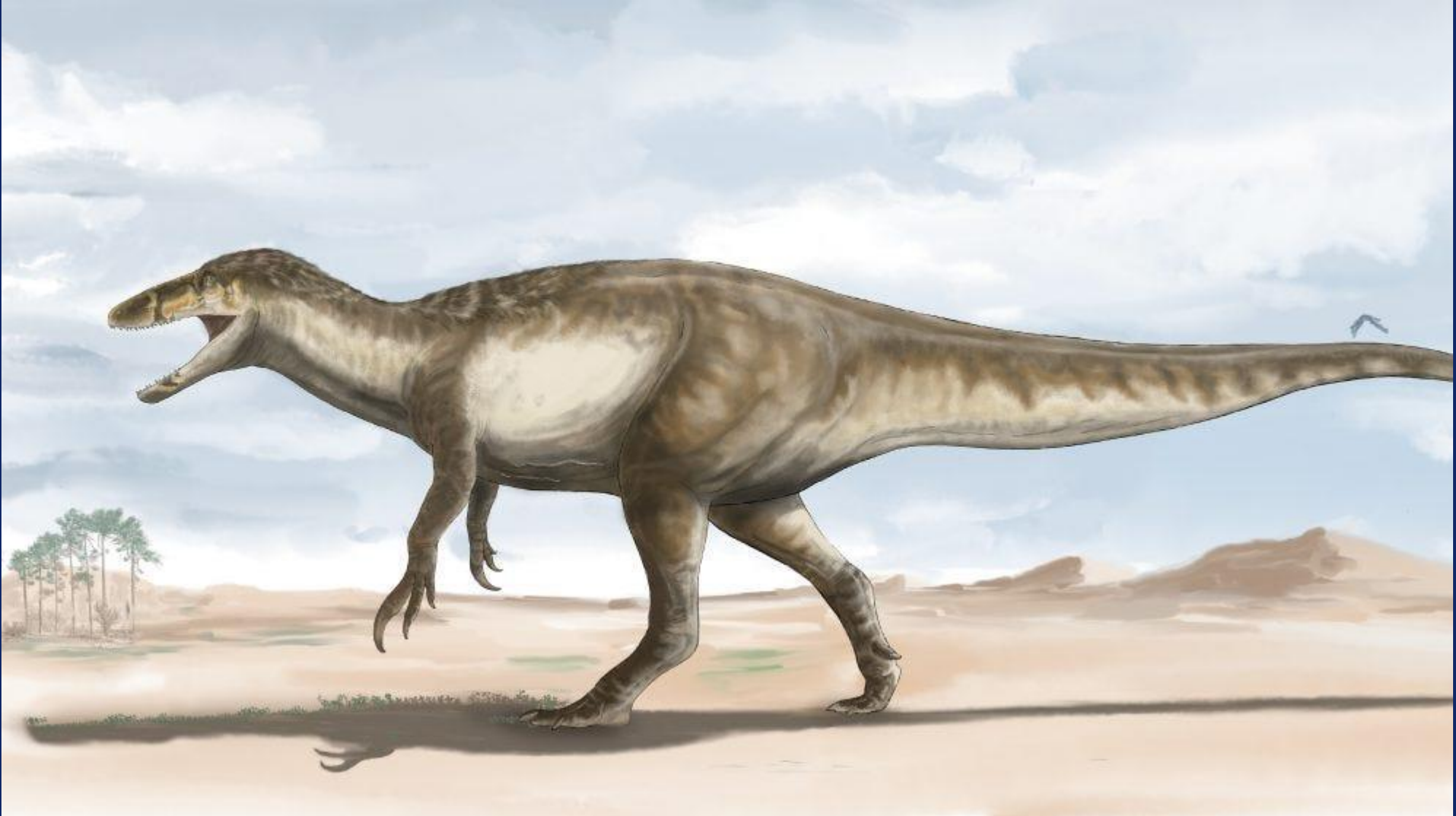
- What is it?
 - Not a program
 - Not a meeting or part of a council meeting
 - Cor = Latin for heart.
- Cor is a faith-based initiative to form and strengthen Catholic men in faith and virtue of missionary disciples by drawing them into a deeper relationship with Jesus Christ through the three key elements of Prayer, Formation and Fraternity.
- Cor is led by the appointed Council Director of Evangelization and Faith Formation (EFF).
- Open to any man in the Parish.



2023-2024 Report Forms




What is this?



What is this???

100 3/15

Please complete this form

 **KNIGHTS OF COLUMBUS**
1 COLUMBUS PLAZA, NEW HAVEN, CT 06510

Membership Document

A CATHOLIC, FAMILY, FRATERNAL, SERVICE ORGANIZATION

1	NEW/RECEIVING COUNCIL NUMBER	COUNCIL LOCATION (CITY, ST/PROV)	MEMBERSHIP NUMBER	DATE READ	DATE ELECTED	1ST DEG. DATE
2	TRANSACTION <input type="checkbox"/> NEW MEMBER <input type="checkbox"/> JUVENILE TO ADULT <input type="checkbox"/> REINSTATEMENT (up to 3 months) <input type="checkbox"/> REACTIVATION (inactive insurance) <input type="checkbox"/> READMISSION (up to 7 years) <input type="checkbox"/> REAPPLICATION (over 7 years) <input type="checkbox"/> TRANSFER IN <input type="checkbox"/> DATA CHANGE <input type="checkbox"/> SUSPENSION reason _____		MD: ____ DAY ____ YR ____ PROVIDE SURVIVOR INFORMATION BELOW <input type="checkbox"/> DEATH NEXT OF KIN RELATIONSHIP _____ TELEPHONE # _____ STREET _____ CITY _____ ST/PROV _____ POSTAL CODE _____			
3	LAST NAME _____ FIRST NAME _____ MIDDLE INITIAL _____ TITLE _____		STREET _____ CITY _____ ST/PROV _____ POSTAL CODE _____ COUNTRY (OUTSIDE US) _____			
	MO ____ DATE OF BIRTH DAY ____ YR ____	MARITAL STATUS _____	HOME PHONE _____	BUSINESS PHONE _____	CELL PHONE _____	
	E-MAIL ADDRESS _____		OCCUPATION/EMPLOYER _____	LAST FOUR DIGITS OF TAX ID (e.g., SSN, SIN) XXXXX-		
4	ARE YOU A PRACTICAL OR PRACTICING CATHOLIC IN UNION WITH THE HOLY SEE? YES NO		PARISH NAME, LOCATION (CITY, ST/PROV) _____		FORMER COLUMBIAN SQUIRE? YES NO	
	DID YOU APPLY FOR MEMBERSHIP PREVIOUSLY? YES NO	INITIATION DATES	1. FIRST _____	2. SECOND _____	3. THIRD _____	4. FOURTH _____
	DATE OF TERMINATION _____ REASON _____		NUMBER OF LAST COUNCIL _____		COUNCIL LOCATION (CITY, ST/PROV) _____	
5	I HEREBY RECOMMEND THE ABOVE APPLICANT FOR MEMBERSHIP. PRINTED NAME OF PROPOSER <u>ROBERT KISH</u> PROPOSER'S MEMBER NUMBER (required) <u>366 9636</u>			I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I WILL UPHOLD THE CHARTER, CONSTITUTION AND LAWS OF THE KNIGHTS OF COLUMBUS AND ANY OF ITS COUNCILS IN WHICH I HOLD MEMBERSHIP AND AGREE THAT THE DECISION OF THE BOARD OF DIRECTORS SHALL CONTROL IN ALL MATTERS. I AGREE THAT THE KNIGHTS OF COLUMBUS MAY VERIFY THE INFORMATION PROVIDED. X SIGNATURE OF APPLICANT _____		
	X DATE _____ FINANCIAL SECRETARY _____			X SIGNATURES _____ GRAND KNIGHT _____		

SEE DEFINITION ON REVERSE/DOES NOT APPLY TO PRIESTS AND RELIGIOUS

A copy of this form should be sent to the council agent for his records

SUPREME OFFICE COPY



Annual Report on Council Status (#944)

- For District Deputies Only
- Updated for new fraternal year
- Only online submission required
- July 15 release date
- September 15, hard due date
- Timely results for state leaders to take actions



NEW Fraternal Benefits **Event Reporting**

- **Online submission required by Grand Knight**
- **User friendly – Video tutorial available**
- **Report online only (no form), direct to Supreme Council (not GA)**
- **Copy will go to General Agent with option to dispute**



10784 Programs Reporting Update

- Submit after every event-activity.



Fraternal Programs Report Form

Faith	Family	Community	Life
<input type="radio"/> Into the Breach	<input type="radio"/> Family of the Month	<input type="radio"/> Disaster Preparedness	<input type="radio"/> Christian Refugee Relief
<input type="radio"/> Marian Icon Prayer	<input type="radio"/> Keep Christ in Christmas	<input type="radio"/> Free Throw Championship	<input type="radio"/> Silver Rose
<input type="radio"/> Build the Domestic Church Kiosk	<input type="radio"/> Family Fully Alive	<input type="radio"/> Soccer Challenge	<input type="radio"/> Pregnancy Center Support
<input type="radio"/> Rosary	<input type="radio"/> Family Week	<input type="radio"/> Helping Hands	<input type="radio"/> Novena for Life
<input type="radio"/> Spiritual Reflection	<input type="radio"/> Consecration to the Holy Family	<input type="radio"/> Catholic Citizenship Essay Contest	<input type="radio"/> Mass for People with Special Needs
<input type="radio"/> Holy Hour	<input type="radio"/> Family Prayer Night	<input type="radio"/> Coats for Kids	<input type="radio"/> March for Life
<input type="radio"/> Sacramental Gifts	<input type="radio"/> Good Friday Family Promotion	<input type="radio"/> Global Wheelchair Mission	<input type="radio"/> Special Olympics
<input type="radio"/> RSVP	<input type="radio"/> Food for Families	<input type="radio"/> Habitat for Humanity	<input type="radio"/> Ultrasound
<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other	<input type="radio"/> Other

Date(s) of Program to

Volunteers: + = x =

Participants (Non-Volunteer): Was your Pastor present? ☐ Yes ☐ No

Program Planning : & Members Recruited : Donations :

On a scale of 1-5 (with 5 being the highest) how engaged was your parish and council by this program?

What information or feedback would you like to share about your program? (To share more success stories, visit kofc.org/knightsinaction)

300/300 Characters Limit



Online Form #10784

Streamlined Form Launched July 1st

Columbian Award Application (#SP7)

Columbian Award Application

Due by June 30th

Council Number: 12345

Jurisdiction: State

20 23 - 20 24

FAITH PROGRAMS: RSVP, Into the Breach, Spiritual Reflection, Holy Hour, Pilgrim Icon Program, Building the Domestic Church Kiosk, Rosary Program, Sacramental Gifts

1. Program Name: Council Rosary
Featured Program? ☐ YES ☒ NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Program Description: Council leaders lead the Rosary at every Sat. Vigil Mass

2. Program Name: Into the Breach
Featured Program? ☒ YES ☐ NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Program Description: Councils holds weekly Into the Breach sessions

3. Program Name: Into The Breach
Featured Program? ☒ YES ☐ NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Program Description: 2nd credit

4. Program Name: Building the Domestic Church Kiosk
Featured Program? ☐ YES ☒ NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Program Description: Council purchased a kiosk for the back of the church and keeps it full.

FAMILY PROGRAMS: Food for Families, Family of the Month/Year, Family Fully Alive, Family Prayer Night, Keep Christ in Christmas, Family Week, Consecration to the Holy Family, Good Friday Family Promotion

1. Program Name: Family of the Month
Featured Program? ☐ YES ☒ NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

- 4 programs must be completed for each of the 4-program categories. Faith, Family, Community, Life
- Do not submit if any line is blank.
- Featured Programs get 2-line credits
- What is a Featured Program? Let's go look.

Description:

4. Program Name:
Featured Program? ☐ YES ☐ NO
(Selecting yes indicates you have fulfilled all featured program minimum requirements.)

Program Description:

Signed:
Grand Knight

Signed:
Program Director

Date

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File



Roundtable Form (#2629)

Eliminated redundant form #2630



Report of Round Table Coordinator

20 to 20

Due By: JUN. 30

Please see the reverse of this form for instructions on how to complete this form.

The activities of every Parish Round Table sponsored by your council should be included in your council's *Annual Survey of Fraternal Activity* (#1728).

COUNCIL INFORMATION:

Is your Council a Parish Council?

☐ Yes ☐ No

Parent Council No.:

Base/Main Parish:

Language:

☐ E ☐ F ☐ S ☐ Other

Specify Language if Other:

	MEMBERSHIP NUMBER	LAST NAME	FIRST NAME	INITIAL
(1) ROUND TABLE COORDINATOR:				
FULL PARISH NAME: PARISH CITY:				
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: NUMBER OF FAMILIES AT PARISH: LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY:				
(2) ROUND TABLE COORDINATOR:				
FULL PARISH NAME: PARISH CITY:				
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: NUMBER OF FAMILIES AT PARISH: LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY:				
(3) ROUND TABLE COORDINATOR:				
FULL PARISH NAME: PARISH CITY:				
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: NUMBER OF FAMILIES AT PARISH: LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY:				
(4) ROUND TABLE COORDINATOR:				
FULL PARISH NAME: PARISH CITY:				
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: NUMBER OF FAMILIES AT PARISH: LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY:				
(5) ROUND TABLE COORDINATOR:				
FULL PARISH NAME: PARISH CITY:				
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: NUMBER OF FAMILIES AT PARISH: LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY:				
(5) ROUND TABLE COORDINATOR:				
FULL PARISH NAME: PARISH CITY:				
NUMBER OF COUNCIL MEMBERS AT THIS PARISH: NUMBER OF FAMILIES AT PARISH: LANGUAGE: <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> OTHER AND SPECIFY:				

Available in electronic format at kcof.org/forms

Page 1 of 2

Degree Exemplification Report (#450)

Discontinued

Effective July 1, 2022

Degree Exemplification Report Form

Jurisdiction: _____ District Number: _____
Degree Date: _____ Host Council Number: _____
Submitted by: _____
Title: _____ Membership #: _____

DO NOT Submit one report per Degree. Submit multiple Degrees on this form.

Degree Exemplified (Check one)
☐ Exemplification of Charity, Uplift, and Community
Location: ☐ Church ☐ Other _____
☐ Admission/1st Degree Team C _____
☐ Formation/2nd Degree Team N _____
☐ Knighthood/3rd Degree Conf _____

Honoree (If Designated): _____
Total Number of Candidates: _____
Length of Degree: _____


Candidate _____ Exemplification of Charity, Uplift, and Community only)
New Members: _____ Online Members: _____ Members: _____
Total Observers: _____

Participating Councils – New Members Only

Council Number	New Members	Council Number	New Members	Council Number	New Members
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

General Observations: _____

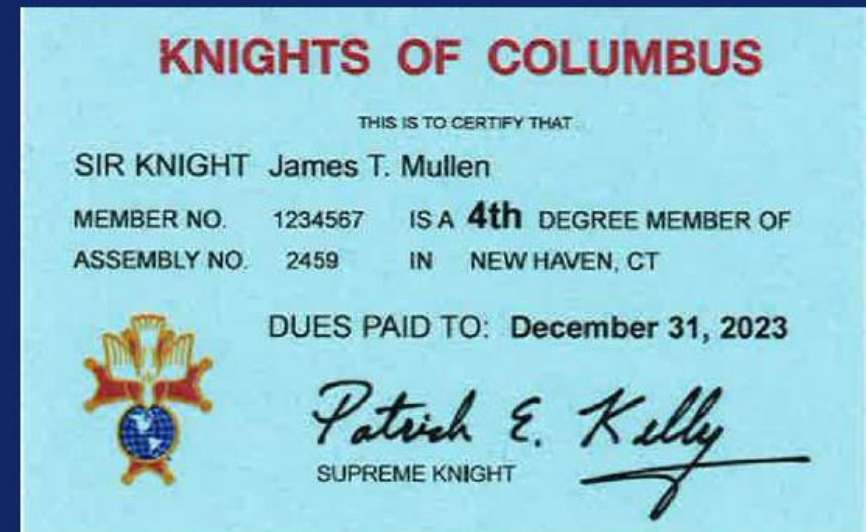
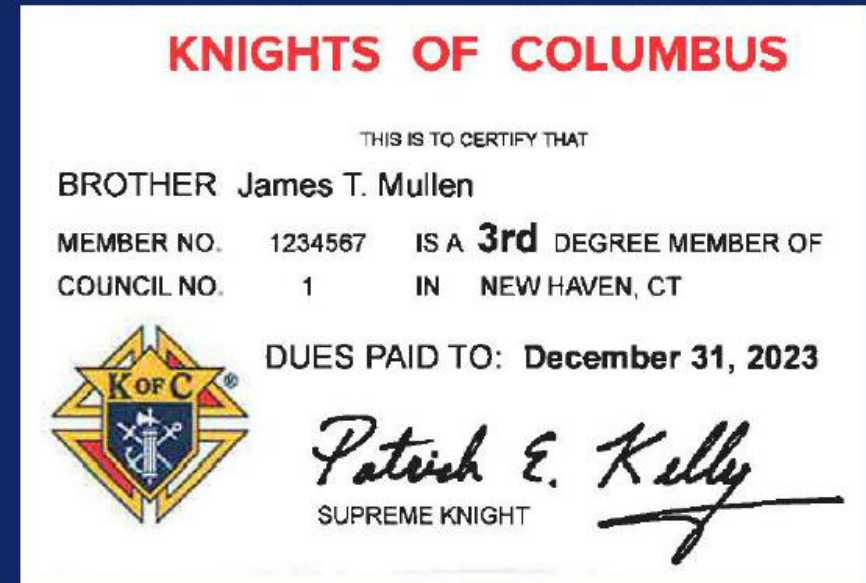
Send To: ceremonials@kofc.org
cc: State Deputy
State Ceremonial Chairmen

 450 10/20



New Membership Cards

- New design
- No FS, GK, member signatures
- No FN, FC, Sir Knight signatures
- Supreme Knight signature added
- English, French and Spanish
- Should be embossed



2023-2024 Council and District Awards



McGivney Award

Membership growth goal of 6% intake; minimum 5, maximum 15

NO CHANGE



Columbian Award

- 16 Program credits – 4 in each of the FIA categories on the SP7
- Pay special attention to the “Featured Programs” instructions.

NO CHANGE



Founders' Award

- Promote / host TWO Fraternal Benefit **Events** (virtual or in person)

Attendance Requirements Change on July 1

- Required sum total attendance* must equal or exceed:
 - 10 for councils with 99 or fewer members
 - 14 for councils with 100 or more members
 - New Reporting method (more on this later)

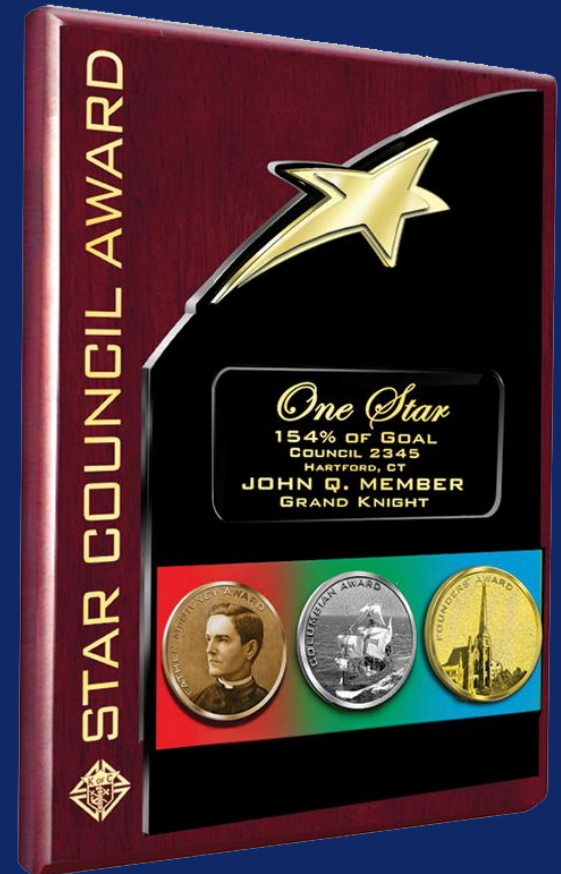
* Unique Members or Member-Eligible



Star Council Award

- Earn the McGivney, Founders', and Columbian Awards
- Submit #365 (program personnel) and #1728 (survey)
- Safe Environment compliant (US / CAN)
- Good standing with Supreme Council
- Plaque and lapel pins awarded

NO CHANGE



Star District Award

- Attain 70% of combined council quotas
- Founders' Award earned by at least 50% of councils in district

Change: Reduced from 100%

- At least one Star Council in district
- Submit Annual Report on Council Status (#944) for “every” council by September 15
- Plaque awarded

Star District



2023-2024 Supreme Incentives



Supreme FAST START COUNCIL Incentives for 2023-2024

The top (10) councils (based on percentage of recruitment goal) in each jurisdiction that achieve a minimum of 100% of their intake goal by the end of the 1st quarter (September 30, 2023) will get a choice of either a personalized Feather flag, tablecloth or roll up retractable banner from KnightsGear to be used for council membership drives and events.



Supreme RECRUITER Incentive for 2023-2024

Every individual recruiter who recruits 5 new members by the end of the First Quarter (September 30, 2023) will receive a limited-edition recruiters' lapel pin to show his pride in growing the membership in the Order.

***Employees and Contractors are excluded.**



Let's Do Some Surfin'...







**Knights of
Columbus®**

**Thank You
Brother Knights**